

To edit a checklist / form

1. Go to Maintenance Checklist New / change checklist
2. Select the form from the templates to the left.
3. The form appears in the middle.
4. Click on "Standard Editing"

Templates

Helpdesk

Daglige rutiner for helpdesk

Dagligrutiner

Skjemaer

Helpdesk

Helpdesk

Helpdesk

Helpdesk

Helpdesk

Helpdesk

Helpdesk

Helpdesk

Helpdesk

Helpdesk

Helpdesk

Skrivere

Kunder/avdelinger

System

Tjeneste

BackupExec

ITIL - Best Praksis

Nettverkskomponenter

test

vedlikehold

Servere

Backup

Brukere og grupper

Nettverk

Name

Daglige rutiner for helpdesk

Description

Daglige rutiner for helpdesk

Writer

Time consumption

0

Hours

35

Minutes

Event id / doc

☐ Do not include

☒ Include on all rows

☐ Include only once in template

Maintenance

☐ Do not include

☒ Include

Time Spent

☐ Do not include

☒ Include

Auto Escalation

☐ No auto escalation

☒ Auto Escalate

Use approval flow

☐ Yes

☒ No

NEW

UPDATE

DELETE

COPY

STANDARD EDITING

Copy selected routine

Helpdesk

Skrivere

Kunder/avdelinger

System

Tjeneste

BackupExec

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The following checklists are under construction